

# Add your Bangl Business Card QR Code to Your email signature and presentations

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This guide walks you through how to add your Bangl Business Card QR code to your email signature on various devices and platforms. QR codes give the same access to your business card as physically tapping it using the embedded NFC chip.

The QR Code provides another conduit to your contact and business information. It works well when added to your email signature, the closing pages of presentations, or other marketing collateral.

Your Bangl QR code is available in SVG format making it suitable for supersizing for use at trade shows or other large format media.

## Office 365 or Centrally Managed Signatures

If your organisation uses Office 365 with centrally managed signatures, we recommend you simply email the QR code image to your IT support team and ask them to add it to your email signature. This ensures it appears automatically, regardless of the device you're using.

## Outlook on Windows

1. Open Outlook and click on 'File' > 'Options'.
2. Select 'Mail' from the left-hand menu, then click on 'Signatures...!'
3. Choose an existing signature or create a new one.
4. Place your cursor where you want the QR code to appear.
5. Click the image icon and insert the QR code image file from your computer.
6. Click 'OK' to save your signature.

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## Outlook or Mail on macOS

7. Open Outlook or the Mail app and go to Preferences.
8. Find the 'Signatures' section.
9. Edit your existing signature or create a new one.
10. Drag and drop the QR code image into your signature where you'd like it to appear.
11. Close the preferences window to save the signature.

## iPhone (iOS) Mail App

12. Send yourself an email with the QR code image already embedded in the signature from your desktop.
13. Open the email on your iPhone.
14. Tap and hold on the signature, then choose 'Select All' and 'Copy'.
15. Go to Settings > Mail > Signature.
16. Paste the signature you copied into the signature box.

## Android Email Apps

17. Most Android email apps have limited formatting support for signatures.
18. If you're using Gmail, you can add a signature in the app settings, but images often aren't supported.
19. Instead, add the QR code image using the web version of Gmail on a computer (go to Settings > See all settings > General > Signature).
20. Once saved, your signature with the QR code will be applied to emails sent from the mobile app as well.